

December 11, 2023

To: Parents/Guardians of students attending the Folsom Jazz Festival on January 26 and 27, 2024

From: Tamsen Avery, RN – School Nurse

Dear Parents/Guardians:

This letter is to inform you of the procedure for handling medications for students attending the upcoming overnight fieldtrip to the **Folsom Jazz Festival**.

Prescription Medications: All prescription medications will be held and dispensed by the music teachers (except rescue medications, see below). If your child has a prescription medication that they take in the morning, lunch or in the evening, we will need the following:

- A “Parent Consent for Medication Assistance” form signed by parent/guardian.
- See the attached form.
- The medication in the current prescription bottle with specific directions from your pharmacy. It must include Name, Medication, Time, Dose, Route and MD Name.
- _____ Prescription medications need to be in the health office **no later than Wednesday January 17, 2024**.
- **Please note: per policy, controlled substance medications may not be self-administered.**

Over the Counter Medications: If your child is responsible, they may take their own personal OTC medications (i.e. Tylenol/Ibuprofen, allergy meds, etc.). A consent form will not be required if they know how to and the indications of administering their own medication. Please review with your child the medication’s use, dose, and time/frequency. Again, please make sure your child knows when and how to take their own OTC medication, as their teacher cannot instruct them. The medication needs to be in the original container. Please do not send a whole bottle of Tylenol. Only send what your student may need on the field trip. Also, make sure to label the OTC medication bottle with child’s name and date of birth.

Rescue medications: Students are allowed to carry prescribed rescue medications and a Consent for Medication Assistance form must be completed for these as well. This will allow teachers to be trained in assisting the administration of these medications if needed.

****All medications MUST be in either a pharmacy labeled container or manufacturers labeled package/container.**** If you have questions or concerns, please call me at the school. Thank you for your understanding and cooperation.

Kind Regards,

Tamsen Avery, RN, School Nurse

Depoali Middle School

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